



Bridging the gap between home and school

11/12/13

Business Meeting

Attendees: Rachel Anastas, Linnea Clary, Monique Deforge, Erin Dickson, Sara Fell, Rachel Ferber-Caracoglia, Keriann Hilbourne, Debbie Moores, Julie Sprague

Meeting Notes:

1. Meadow Farms Fundraiser

- ~\$3400 profit! Flat from 2012. Many orders completed online.

December 3rd items will be delivered to the school. Linnea will give Debbie and Monique's phone numbers to the front office, so they can be contacted when the delivery is made to the school. They will come to help unload the truck. Unloading will be done in the gym. Signs will be setup with the teacher names. Two days will be setup for parent pickup 3:15-4:00 potentially December 3rd and 4th. This will be communicated in the Wednesday flier.

Next year the fundraiser will use a different vendor. (Linnea)

2. Family Fun Day:

- Small turnout at event. Same day as Market and Harvest Festivals.
- \$249 expenses, \$53 profit on snacks.

Leftover hotdogs will be donated to a community group. Leftover popcorn and condiments will be saved for another event. (Monique)

Potential for a movie fun night at the school – Friday afternoon/evening. (discuss at December meeting)

2014 family fun day should not be scheduled on the same weekend as the other festivals.

3. Communication:

- How to improve communication on school events. Utilize the weekly Wednesday flier to communicate. Communicate assembly topics beforehand when possible to allow parents to followup with children on the day of the assembly/event.
- Tiger performance at VES was funded by the VPG. Assembly was well received by the students.

Followup with counselor to confirm that 2nd grade was provided with additional materials. (Monique)

- Communicating how the money raised by the VPG is spent to the broader community.

Writeup in the local paper and/or 'thank you' ad for the support (especially for vendor support of the craft fair). (Linnea)

4. Upcoming November Activities:

- Childcare for teacher conferences on Tuesday 11/26 (8-6). Need additional sitters. Monique setup signup genius and will finalize sitters for the day.
- Staff lunch during the conferences. Erin organizing the catering for the lunch. Monique to help with setup. Volunteers needed for cleanup.